

Self-evaluation and Evaluation

You'll see that most of the activities will be self-assessed, as you'll have access to the correct answers once you have provided yours. There are also some activities called Self-evaluation in Units 1, 2 and 3, which are a sort of recapitulation of the contents that have been covered. All the previous activities are not part of the evaluation, but they are obviously of paramount importance for actual learning to take place, and essential to participate in forum discussions and write your essays, which are part of the evaluation.

The activities denominated as **PORTFOLIO** will constitute **20%** of your grade. The portfolio activities for each unit have a different percentage, since the number of activities in every unit varies, as well as its complexity (Unit 1 – 3%, Unit 2 – 7%, Unit 3 – 3%, and Unit 4 – 7%). Remember you need to upload them in the corresponding activity section within the deadlines indicated, since these sections are closed after such deadlines.

Forum participation will be assessed in terms of the number and quality of your interventions, constituting **30%** of your grade. Remember that your main participation should be posted by Friday every week to be taken into consideration. Replies are as important as main participations, so even if you did not post your main participation within the deadline, you still have a couple of days to reply to your e-mates.

You will need to write **2 short essays**, one covering topics from units 1 and 2, and another covering topics from units 3 and 4). **Each essay** will constitute **25%** of your grade. They will be evaluated under the following criteria: content (1.00 point), organization (0.80 points), language (0.50 points), and format (0.20 points). This means that the maximum number of points that can be obtained is 2.50 points, which equals the 25% of your grade (2.5 points – 25%). A rubric with these criteria will be used to assess your essays; you'll have access to it and it is a good idea to check it before writing and submitting your essays to make sure you have complied with all the necessary requirements. There are also deadlines established to submit these essays.

Forum participation			30%	3.0
Portfolio activities	Unit 1	3%	20%	2.0
	Unit 2	7%		
	Unit 3	3%		
	Unit 4	7%		
Short essay 1 (Unit 1 and 2)			25%	2.5
Short essay 2 (Unit 3 and 4)			25%	2.5
TOTAL			100%	10.0